

# **Willows Parent Advisory Committee BCSD61**

**AGM Meeting Minutes May 15, 2019**

**Commencement 7:04 pm**

**Adjournment 8:02 pm**

Executive in Attendance: Cindy Rodier (chair), Jean Pakvis (Vice chair/communications), Krissy Johns (secretary), Kelli Van Leeuwen (class rep coordinator), Michele Bristow (treasurer assist), Dianne Chrétien (Vice Principal), 7 parents. Guest: Brenna O'Connor - incoming Principal

Call to order.

**Approval of the May agenda: approved by Sam Crawshaw, seconded by Emma Mister.**

**Approval of the April 24 meeting minutes: approved by Jean Pakvis, seconded by Krissy Johns.**

Welcome Words by PAC chair, Cindy Rodier.

Cindy introduced **Brenna O'Connor**, the incoming principal

Brenna comes from Doncaster elementary. She has been back in Victoria for 4 years after time overseas and in the interior. She is eager to join the Willows family.

## **PAC Business:**

**Chair report, Cindy Rodier**

PAC needs to remove the old sponsors on the PAC account and approve the new sponsors.

***Krissy Johns Moved and it was seconded by Jean Pakvis to approve Cynthia Gale Rodier, Jennifer Eliza Dickson, and Michele Mei-Ting Bristow as sponsors on the PAC account. Motion passed without opposition.***

***Cindy Rodier Moved and it was seconded by Sam Crawshaw to remove the previous sponsors on the PAC account. Motion passed without opposition.***

**The nominations for the executive for September are as follows:**

**Chair** – Cindy Rodier (cynthia Gale Rodier)

**Past Chair** – Bronwen Sharpe

**Vice Chair/Communications goddess** – Jean Pakvis

**Treasurer** – Jenny (Eliza) Dickson

**Assistant Treasurer**- Michele Bristow

**Secretary** – Krissy Johns

VCPAC rep – Carrie Swatland

**Member at large - CFP** – Stephanie Novak

**Member at large - Class Rep coordinator** – nominate Trish Weaver

**Member at large - Kindergarten Liaison** – Alyx valdal

***Cindy Rodier Moved and it was seconded by Krissy Johns to approve the executive for the 2019/2020 school year. Motion passed without opposition.***

Committees (Non-executive positions)

**Hot lunch** – Michele Bristow and *one vacancy to be filled*

**Lice Check** – Margeurita Chapman and Emma Mister

**School Supplies** – Nicole Forseth

**Emergency Preparedness** –*Vacant*

**Hospitality Coordinators** – Alyson Enge and Fiona Auld

**Welcome Committee coordinator** – Karen Manders

**Events Committee** – Samantha Bentley-Crawshaw, Emma Mister and Danielle Brochu, ashley hamilton

**Bike to school week coordinator** –*Vacant*

Cindy showed the playground thank you plaque. The location of the hanging TBD.

Willows is again entered in the Tea Party parade. Any kids who would like to walk in the parade should dress in red and white.

May 31 is the date for the Heritage Tea.

PAC will host the staff lunch on the June professional day (June 10).

Wendy Holob is retiring, so PAC would like to do something special during the staff lunch, as well as present her with a small gift.

***Kelli suggested a card from the kids. She will look into sourcing a gigantic card to and have kids sign at the blossom fest.***

Sausage fest Saturday June 22nd. Nothing has been mentioned about Willows as a recipient of the moneys raised at this time.

**Discussion:**

School supply lists will be ready soon for supply orders.

A question was asked by a new parent: How to you make sure you are on the school email list? Dianne suggested the parent connect with the office to make sure they have the most up to date info.

Bike to school week is the first week in June

- prizes, bike train one in North Oak Bay, one in South Oak Bay
- check in with the person on the playgrounds to enter the draws
- bike rodeo for the grade 4s on the Thursday

Safe routes to school map is in the main hallway

**<PAC will find out if the map is available online>**

**Sam Crawshaw- Events committee:**

Blossom tree festival:

- 12 spots need to be filled
- new game this year - "Nose picker"
- if the rains come, everything will shift indoors.
- 6 food trucks
- bring cash for games
- final call being sent out to class reps for volunteers to man the stations
- for next year, ask Oak Bay High to send kids to volunteer

School Fun Day will be in June

- PAC will be handing out popsicles

**The next PAC meeting is June 19, 2019. 7-8:30 pm in the School library**