

Willows Parent Advisory Committee BCSD61

Executive Meeting Minutes June 19, 2019

Commencement 7:10pm

Adjournment 9:01 pm

Executive in Attendance: Cindy Rodier (chair), Jean Pakvis (Vice chair/communications), Krissy Johns (secretary), Bronwen Sharpe (Past chair), Jenny Diskson (Treasurer), Wendy Holob, 4 parents

Welcome Words by PAC chair, Cindy Rodier.

Approval of the June 19 agenda approved by Jean Pakvis, seconded by Jenny Dickson

Approval of the May 15 meeting minutes approved by Jean Pakvis, seconded by Krissy Johns.

Update from Wendy Holob:

Willows won for best children's entry and best non float entry in the Tea Party parade.

Teachers and staff are working hard preparing report cards.

All teaching vacancies have been filled. Teachers have accepted positions for next year. Only additional prep time for music remains vacant.

Kids loving the updated library space. They are so excited to learn and explore. Jean's husband donated 3 monitors for the library computers

Fundraising for cancer research (Cops for Cancer) Constable Sandrine Perry is one of the riders. She wants to do some fundraising with the kids. The riding team would like to visit Willows as one of their school stops at the end of September.

No new portables will be placed at Willows.

There has been no further correspondence received regarding the playground complaints.

The cedar hedge is being watered more frequently to hopefully save the trees from dying.

A Survey went out to the Grade 4s about their connections to the school. It has shown that students don't have strong connections to the school, so the teachers would like to figure out why not. The January Pro-D will be for planning student engagement so that staff can actualise the plan over the term, instead of at the end of the school year in June.

Wendy presents a gift of appreciation to Cindy for everything she does as PAC chair.

PAC Business:

Chair report, Cindy Rodier

End of year report:

Year in review - meet the teacher night, holiday movie, valentine gift for teachers, blossom tree fest (highlight the nose picker game made by Danielle), Tea party parade, Bike to school week a roaring success, although the loss of Nils Jensen leading the south Oak Bay was greatly missed. Teacher appreciation lunch happened.

\$15 000 was collected in contributions from parents this year.

Thank you to all the committee members, executive members for all their help over this past year, and a big thank you to Wendy. *A gift from PAC was presented to Wendy in honour of her retirement.*

Juice will be available next year for PAC meetings instead of coffee.

School supplies will be handed out in the library again in September. Please watch the PAC Facebook group and the website for volunteer opportunities.

PAC committee positions for next year:

Class rep coordinator – Trish Weaver

Emergency preparedness coordinator – Sarah Malan

Kindergarten liaison - Alyx Valdal

VC PAC rep- Vacant

Pizza and sushi coordinators- Michele Bristow, Melanie Stickley

Lice check - Emma Mister, Marguerita Chapman

Discussion:

Budget report: Jenny Dickson

It's been a busy year in the school, but some allotted money is still unspent. Not every class used all their funds.

<PAC will better Communicate to staff how to use the forms on the PAC website properly. A PAC rep will attend the staff meeting to remind the staff about the available money amount. \$280/division>

Blossom Tree Festival had a profit of \$1322. There is approximately \$1600 to be spent this year, from the \$2800 remaining in the budget. There is also \$51 487 in cash in the bank.

PLANNING FOR NEXT FUNDING OPPORTUNITY

< PAC will develop a survey for parents about ideas for the next major project >

It was suggested that PAC receive survey responses before asking for contributions in the fall.

Wendy suggests the following areas to focus funding on for updates and improvements:

- renewal of the 2/3 playground equipment
- planter boxes for digging in the k/1 area
- climbing things for little kids/nature area

Discussion:

It was mentioned that the cost of the physical literacy markings for k/1 area would be approximately \$20/sq. ft.

Adjourn at 9:01 pm

The next PAC meeting September 18, 2019. 7-8:30 pm School library