

Unapproved Minutes of the April 16, 2025 PAC Meeting - 7:00 pm Willows Library

1. Welcome & Land Acknowledgement

Jenna welcomed all for coming and recognized the beautiful Lekwungen territory that our school resides on. We are grateful to the local people for sharing their teachings and knowledge and being gracious keepers of the land.

Meeting called to order at 7:06 pm

2. Determine quorum- a majority (50% plus one) of Executive Officers and at least one additional non-Executive voting member) present.

In Attendance: Cloe, Jenna, Lindsay & Hayley (50% +1) and approx 4 parents.

3. Approval of Agenda

- a. Approval of Agenda or any edits or additions

*Jenn moved approval of agenda and Lindsay seconded. CARRIED.

4. Approval of Minutes

- a. Approval of February 19, 2025 minutes

*Cloe moved approval of minutes, Jenna seconded. CARRIED.

5. VCPAC Update (Jenn)

- a. Jenn would like to run for Chair for VCPAC and would be grateful for our PAC's nomination for that role. April 30th is the AGM for VCPAC.

*Motion to nominate Jenn Bird for director and Chair of VCPAC.

Cloe moved, Jenna seconded. Carried.

- b. Jenn is on the nominating committee and is looking for parents to join the executive committee.

*Motion for Willows PAC to affirm that our DPAC Representative, Jenn Bird, may nominate any candidate, chosen by consensus of the VCPAC Nominating Committee, for a position on our VCPAC Executive Committee.

Cloe moved, Catherine seconded. Carried.

- c. Ombudsman survey - topic of student exclusion. Jenn brought to the PAC to be able to share with our parent population.

6. School Leadership Update (Stef)

- a. Cindy is currently away, returning April 28th (previously communicated to school community in an email update)
- b. Capital bike event last week - grade 4s and 5s was a success
- c. Starting some drumming sessions with Gordy Bear over the coming weeks
- d. Earth day celebration - bringing in people from the community along with an assembly
- e. Track and Field and Rugby are now ongoing
- f. New Initiative - Canucks Junior Hockey ball. With this project, Willows will get free equipment and facilitators instruct teachers (Stef). Cross between field hockey and floor hockey. Program encourages physical literacy without being only sport oriented. For students of all ages.
- g. New office staff member has joined
- h. Maturation talks (Power up education) - the subscription is a one time use, unlike what originally understood as a one time subscription purchase. Renegotiated for a partial refund along with a license for next year as well. Teachers have reviewed the content and will be rolling it out, as opposed to an outside facilitator. There are videos as well as handouts for curriculum content.

Stef is hoping to send out a link or a list of content to parents to see what is covered, as well as resources for after the content is delivered.

Suggestion is to have a viewing night so parents can view the content if they are concerned or curious about the exact content.

Previous provider for this content was Island Sexual Health.

7. Co-chair report (Cloe)

- a. Bingo night was a success!
- b. Spiritwear - has arrived at the office and PAC will arrange distribution soon
- c. Referenced new business nominations for next year

8. Treasurer report (Jennifer not present this meeting)

- a. Cloe reviewed Jennifer notes on the budget
 - i. PAC contributions were lower than budget but other income from PAC fundraising and events and income for fun lunches are higher because money will come out for the last fun lunch days
 - ii. No change Gaming Revenue - gaming grant application is upcoming

9. New business (including upcoming events)

- a. Events:
 - i. Board game night - April 17th
 1. Board game cafe brings all supplies and there will be a concession

- ii. Go by Bike Week - June 2nd-6th
- iii. Volunteer Appreciation Coffee Morning - June 18th
- iv. Staff Appreciation Luncheon - June 27th (the Friday after school ends on the Thursday). Also noted Teacher appreciation day is May 7th.
- v. Fun Day - confirm event and date to be confirmed
 - 1. Stef will confirm date with teachers
- b. Fundraising Opportunities:
 - i. Blossom Festival May 23rd
 - 1. Biggest event of the year
 - 2. Planning committee is busy organizing and getting pre-planning done
 - ii. Rifflandia
 - 1. Small fundraising opportunity - Rifflandia reached out to all PACs in community for opportunity to purchase discounted tickets
- c. Fun Lunch Succession Planning
 - i. We are looking for volunteers to take over the fun lunch planning. Training would occur over next year with handoff the year following.
- d. 2025/26 PAC Executive Discussion - Nominations are now open.
 - i. Jenna highlighted how time commitments can be flexible
 - ii. Jenna nominates Cloe as Vice-Chair
 - iii. Cloe nominates Jenna as Chair
 - iv. Cloe nominates Hayley as Secretary
 - v. Cloe nominates Jennifer as Treasurer
- e. AGM May 21st - Exec positions to be voted in at this meeting.

10. Meeting adjourned at 8:19 pm - moved by Cloe, Jenna seconded. CARRIED.